

Department of Defense
Physical Disability Board of Review (PDBR)
Governance Charter



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DoD Physical Disability Board of Review Governance Charter

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PDBR Executive Level Coordination

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Document History

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DoD Physical Disability Board of Review Governance Charter

1. Purpose

This document defines the authority, effective period, description/scope, and membership/participation for the Physical Disability Board of Review (PDBR) inter-service governance.

2. Authority

DoDI 6040.44 and 10 U.S.C. 1554a set policy for the PDBR for disability reviews conducted in accordance with those authorities. This Charter describes the collaborative relationship between the services and DoD for the direction and management of the PDBR for all issues not specifically addressed in formal DoD policy. Nothing in this Charter limits the authorities or responsibilities of the Under Secretary of Defense for Personnel and Readiness pertaining to the PDBR under DoDI 6040.44. This Charter is effective immediately upon signature.

3. Description/Scope

The overall PDBR governance structure is a collaborative body of DoD and military department senior leaders organized to provide strategic and operational guidance to the Department of Defense Physical Disability Board of Review.

The governance structure consists of one primary decision-support body, the **PDBR Executive Steering Group (PDBR ESG)**, the duties of which include:

- Identify and resolve critical PDBR issues that must be addressed as a part of fulfilling PDBR strategic and operational needs
- Provide oversight for PDBR Program and Production and report on status of milestones and achievements
- Provide the venue for advancing issues within their respective Services that require intervention at the Assistant Secretary for Manpower and Reserve Affairs level or higher

Additionally a support organization, **PDBR Core Staff**, will support the PDBR ESG and provide data collection; analytical; project/change management; and solution development capability. Oversight will be provided by the **PDBR Executive Oversight Council**, which will be composed of the Principal Deputy Undersecretary of Defense, Personnel and Readiness, the Assistant Secretary of Defense, Health Affairs, and the Military Department Assistant Secretaries for Manpower and Reserve Affairs (M&RAs).

4. Membership/Participation

PDBR Executive Oversight Council

Role and Scope

The role of the PDBR Executive Oversight Council is to provide authority, strategic guidance and policy oversight to the PDBR Executive Steering Group. The Executive Oversight Council will convene at least annually at the call of the Co-Chairs.

Membership

The Chair of the Executive Oversight Council will be the Principal Deputy Under Secretary of Defense (Personnel and Readiness). The Military Department M&RAs and the Assistant Secretary of Defense (Health Affairs) will comprise the remainder of the Executive Oversight Council. M&RA Principal Deputies may serve if the M&RAs are otherwise unavailable.

PDBR Executive Steering Group

Role and Scope

The role of the PDBR ESG is to work jointly and collaboratively to provide the leadership and direction necessary to assist the PDBR in execution of its responsibility on behalf of the Secretary of Defense; to promote effective implementation of OSD policies, processes, and regulatory guidance to ensure the PDBR is able to afford its applicants fairness and equity in the processing of their cases. The Executive Steering Group will convene not less than quarterly, at the call of the Chair.

- Advocate and orchestrate policy and process changes in support of the PDBR.
- Establish and oversee PDBR production metrics and other milestones to measure specific goals set by the ESG.
- Identify and work to resolve issues and barriers that may impede the ability of the PDBR to meet service and DoD objectives.
- Provide resource advocacy for the PDBR to include:
 - Ensuring that service- provided manpower is identified and resourced in a timely fashion.
 - Facilities are sufficient for current operations and any future growth.

Membership

- Director, Air Force Review Boards Agency
- Director, Army Review Boards Agency
- Director, Navy Council of Review Boards

In accordance with DODI 6040.44, the Air Force is the lead component to administer and manage the PDBR. As such, the Chair of the PDBR ESG will be the Director, Air Force Review Boards Agency.

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PDBR Core Team

Role and Scope

The role of the PDBR Core Team is to support the ESG through providing data collection; analytical; project/change management; and solution development capability.

Membership

Membership is comprised of PDBR Director, Director of Operations, PDBR Board Manager and contractors as required

5. Governance Structure

The governance structure is aligned with the Military Department M&RA organizational structure and reflects the organization described previously.

